

CALIFORNIA INSTITUTE OF TECHNOLOGY

DOCUSHARE System Responsibilities Access Request

ADD <input type="checkbox"/>	CHANGE <input type="checkbox"/>	DELETE <input type="checkbox"/>			
Employee <input type="checkbox"/>	Temporary <input type="checkbox"/>	Student <input type="checkbox"/>	Consultant <input type="checkbox"/>	_____	Other _____
(company name)					
TO BE EFFECTIVE:	Beginning date: ___/___/___	Ending date: ___/___/___	OR	check if regular staff <input type="checkbox"/>	
User Information:					
Name: Last _____	First _____	Middle _____			
Mail Code: _____	E-Mail: _____	CALTECH ID# _____			
Phone Ext. _____	FAX _____				
Department _____					
Department Supervisor _____			Phone Ext. _____		

SELECT FROM THE FOLLOWING GROUPS :

- Account Administrators
- All Users & Guest
- All Users Except Guest
- Biology
- Chemistry
- Content Administrators
- Controller
- Engineering
- G and E Admins G and E Users G and E Read-Only
- Geology
- Humanities
- Investments
- Physics
- President
- Provost
- Site Administrators
- Testing Area Users
- TMT Celt Development Corp

REQUESTED BY: _____ Phone ext. _____
(please print name)

APPROVED BY:

signed: _____ dated: _____
Ana Ulloa
