

CALIFORNIA INSTITUTE OF TECHNOLOGY

NorthStar System Responsibilities Access Request

ADD <input type="checkbox"/>	CHANGE <input type="checkbox"/>	DELETE <input type="checkbox"/>			
Employee <input type="checkbox"/>	Temporary <input type="checkbox"/>	Student <input type="checkbox"/>	Consultant <input type="checkbox"/>	_____	Other _____
(company name)					
TO BE EFFECTIVE: Beginning date: ___/___/___					
Ending date: ___/___/___ OR check if regular staff <input type="checkbox"/>					
User Information:					
Name: Last _____		First _____		Middle _____	
Mail Code: _____		E-Mail: _____		CALTECH ID# _____	
Phone Ext. _____			FAX _____		
Department _____					
Department Supervisor _____			Phone Ext. _____		

SELECT FROM THE FOLLOWING:

- Reservation Group
- Staff Portal
- Member Portal
- Retail POS
- Purchasing Group
- Inventory Group
- Banquet Group
- General Ledger Group
- Administrator Group
- Accounts Payable Group
- Accounts Receivable
- POS Admin Group
- Membership Group

REQUESTED BY: _____ Phone ext. _____
(please print name)

APPROVED BY:

signed: _____ dated: _____
Marisu Jimenez