

Equipment Fabrication

Please send the signed form to Property Services – Mail Code 211-15

Routing: 1) Fabrications under sponsored awards – Final approval by OSR.

Routing: 2) Fabrications under non-sponsored awards – Final approval by G&E.

Fabrication Name	
Fabrication Description	
Fabrication PTA	
Main PTA	
Department Name	
Fabrication Project Manager	
Fabrication Contact	

Fabrication Budget

Was the fabrication included in the proposal?		
Budgeted Costs for the Fabrication		
Salaries		Materials & Supplies
Travel		Other

Fabrication Ownership

Fabrication Ownership		
(a) Will the asset be located at a Caltech site?		
(b) Will Caltech researchers have continued access to the asset for future research?		
(c) Is the item being fabricated space hardware?		

Fabrication Location

Final Fabrication Location	
Building or Site	

Additional Questions

Is an exception to the Caltech Equipment Fabrication Policy requested?	
Can the fabrication be tagged?	
Will the fabrication be affixed to a building or a structure?	
Will the fabrication have a useful life of two or more years?	
What is the estimated Place-in-Service Date?	

APPROVALS

PI: _____

Date: _____

Property Services: _____

Date: _____

OSR or G&E: _____

Date: _____